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|  |  | **REPUBLIC OF TURKEY**  **GEBZE TECHNICAL UNIVERSITY RECTORATE**  **Faculty of ……………………….** NEW COURSE EVALUATION FORM |  |

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| **POINT OF EVALUATION** | **EVALUATION CRITERIA** | **DOES IT MEET REQUIREMENTS?** | |
| **YES** | **NO** |
| **Learning Outcomes** | Are there at least 3 written learning outcomes for each course?  Have they been written properly? |  |  |
| Do the written statements mostly describe objectives? |  |  |
| Are there some statements written as sentences? |  |  |
| Are there just one or two sentences written in a single line? |  |  |
| Have the learning outcomes been categorized? |  |  |
| Do they answer the Basic Question: “What must my students have acquired in terms of knowledge, skills, or attitudes at the end of the course?” |  |  |
| Are they written not in a way describing what the faculty member will do, but in a way that describes the learning outcomes, attitudes and behaviors to have been acquired by the end of the course? |  |  |
| Have the right verbs been used so that the statements written for learning outcomes are not confused with the “Objectives”? Have all statements been written from the viewpoint of the students? |  |  |
| **Contributions to Program Outcomes** | Do the contributions to program outcomes (knowledge, skills, competencies) describe all the gains the student will have when they have graduated from the program? |  |  |
| Has each learning outcome’s contribution to the program outcomes (knowledge, skills, competencies) been determined? |  |  |
| **Assessment**  **Written, Oral, Homework, Lab. Practice/Exams, Seminars, Presentations)** | Is the assessment as detailed as expected? |  |  |
| Has the assessment method for learning outcomes been specified? |  |  |
| **Work Load** | The activities the student is expected to spend time on has been detailed and listed for the accurate and clear calculation of the workload. Has the listing been done properly? |  |  |
| **Filling of the Course Information Form** | Basic Information |  |  |
| Course Objectives |  |  |
| Learning Outcomes |  |  |
| 16-Week Detailed Syllabus |  |  |
| Have course books, materials, recommended courses been specified? |  |  |
| Have the assessment methods and assessments that determine the pass grade (midterms, finals) been specified? |  |  |
| Have the activities that determine the workload been specified as weekly hours, weeks and total for the semester? |  |  |