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| C:\Users\User\Desktop\Fatura Bilgileri\Logo Çalışması\E İMZA.png**REPUBLIC OF TURKEY****GEBZE TECHNICAL UNIVERSITY****Deanship of the Faculty of Architecture** **Request Form to Use the Conference Hall / Orange Lecture Hall****Kullanım Formu**  |
| DIVISION/STUDENT SOCIETY THAT MAKES THE REQUEST: |  | DATE OF APPLICATION: | POSSIBLE NUMBER OF PEOPLE TO ATTEND THE EVENT: |
| EVENT DETAILS | ( ) Conference | ( ) Panel | ( ) Talk | ( ) Cultural Event |
| Subject/Topic:  |
| Description: |
| DETAILS OF THE INVITED GUESTS  | FULL NAME: | TITLE: |  OCCUPATION: | INSTITUTION/ORGANIZATION: |
|  |  |  |  |
| EVENT DATE / TIME  | Start Date / Time: |   | End Date / Time: |  |
| EVENT VENUE | ( ) Orange Lecture Hall  | ( ) Conference Hall |
| Institute Secretary/Faculty Secretary/Branch Manager/Student Society Chair  Full Name: Signature: | Dean/Institute Director/Directorate Director/Student Society Academic AdvisorFull Name:Signature: |
|  |  |  |  |  |  |  |  |  |
|  \*\*\***NOTE**: Forms for all the events to take place must be submitted 15 days before the actual event.  |

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 Faculty Secretary

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Dean