

**ERASMUS STUDENT TRAINEESHIP MOBILITY
APPLICATION ANNOUNCEMENT FOR 2026-2027
ERASMUS APPLICATIONS**

PROJECT NO:

2025-1-TR01-KA131-HED-000318413 GTÜ
2025-1-TR01-KA131-HED-000318437 GTÜ-Consortium
2026-1-TR01-KA131-HED-XXXXXX GTÜ
2026-1-TR01-KA131-HED-XXXXXXX GTU-Consortium
Erciyes University Consortium Projects

IMPORTANT NOTICES

1- The 2026 Contribution Agreement between Turkey and the European Commission has not yet been signed. Therefore, being selected for mobility with or without a grant as a result of your application under the Erasmus student mobility programme does not constitute an acquired right. Whether you will receive a grant or not, or the amount of your grant, will be finalised once the agreement with the European Commission is signed and the subsequent grant allocation processes to our university are completed. Our university or the Turkish National Agency cannot be held responsible for any financial or moral losses that may arise from delays or disruptions in the aforementioned agreement processes.

2- The matters stated in this announcement have been published in accordance with the 2025 Handbook for Higher Education Institutions published by the National Agency. Following the publication of the Handbook for the 2026 contract period, a separate announcement will be made regarding any possible rule changes.

APPLICATION CALENDAR

Students wishing to benefit from the Erasmus Student Mobility Programme for Traineeships must apply within the following schedule:

31 December 2025	Publication of the announcement
19 January 2026 – 1 March 2026	Application submission Start: 19 January at 09:00 Closing date: 1 March at 17:00 Application address: TURNA PORTAL
13 March 2026	Announcement of students eligible for exchange on our office website
13–17 March 2026	Appeal period for results (via email only)
25 March 2026	Online information meeting (Meeting time and participation link will be published on our website)
26–27 March 2026	Withdrawal period

APPLICATION ADDRESS

Erasmus student internship mobility applications will be processed via the [TURNA PORTAL](#).

The Application Portal will be open from **9:00 AM** on **19 January 2026** to **5:00 PM** on **1 March 2026**.

After the specified date and time, no applications, documents or information can be entered into the system.

REQUIREMENTS FOR APPLICATION

1. Being an associate degree, undergraduate, master's or doctoral student at Gebze Technical University. Being in the coursework or thesis phase **of postgraduate studies** or being a **second-shift student** does not constitute an obstacle to applying for the Erasmus programme. Second-shift students who participate in mobility programmes will pay their term fees to GTÜ.

Students pursuing a double major may only apply for mobility from one major during the same application period, and their procedures will be processed through the major they applied for.

Students in foreign language preparatory classes and scientific preparatory programmes are not eligible for the Erasmus programme.

2. GTÜ's overall academic grade point average must be at least 2.20/4.0 for **undergraduate students** and at least 2.5/4.0 for **postgraduate students**.
3. A minimum score of 70 must be obtained in the Erasmus English language exam administered by the Department of Foreign Languages. For other exams accepted as equivalent, please refer to the **Language Exam Score** heading.
4. Internships can be completed during the period of study or, provided that **the student is still enrolled at the time of application**, after graduation. Post-graduation internships must be completed within 12 months of the graduation date, provided that this does not exceed the end date of the project.
5. Students from departments without a mandatory internship requirement may also apply for mobility, but the internship sector and subject must be related to the department in which the student is enrolled.
6. Organisations hosting internships may include businesses, training centres, research centres, higher education institutions, and other organisations that meet the business definition specified in the Erasmus Programme Guide. The internship sector and subject must be related to the student's field of study.

Higher education institutions (higher education institutions located in countries associated with the Programme) must hold an ECHE.

In order to create synergy with Horizon Europe, internship activities may also be carried out within the scope of research projects funded by the Horizon Europe programme, provided that the double funding prohibition is complied with.

The following organisations are not eligible to carry out higher education internship activities under Erasmus:
-EU institutions and EU agencies (https://europa.eu/european-union/about-eu/institutions-bodies_en)
-National Agencies and other organisations implementing EU programmes.

If the student has previously benefited from study or internship activities within their current level of education, the total duration of the new activity, even if it is non-grant-funded, must not exceed 12 months (24 months for integrated doctorates).

Every student selected as an Erasmus internship student must use this right by no later than **31 May 2027**.

A student who waives their Erasmus right by completing the cancellation procedure for any reason cannot transfer their right to another/subsequent academic year. The student may apply to become an Erasmus student in subsequent application periods, but will be subject to the application and selection process again.

REQUIRED DOCUMENTS FOR APPLICATION

PLEASE SUBMIT YOUR APPLICATION ONLY USING YOUR [GTU.EDU.TR](mailto:gtu.edu.tr) EMAIL ADDRESS!

1. Language Exam Score

Students who have obtained a **minimum score of 70** in the YDS, E-YDS, YÖKDİL, or E-YÖKDİL exams **within the last five years**, or an equivalent score in equivalent exams (TOEFL IBT, etc. [The ÖSYM equivalence table](#) should be checked), are exempt from the foreign language exam when they select these documents through the application system or upload exam result documents not registered in the system.

GTÜ Preparatory Programme completion and pass exams taken in previous years, the GTÜ Erasmus English Exam, and IELTS results are not valid.

Applicants who do not have a foreign language proficiency certificate must take the Erasmus English exam administered by the GTÜ Department of Foreign Languages.

All exam results mentioned above are valid for the student selection process at GTÜ, and students **are also responsible for meeting any additional language proficiency requirements that may be requested by** the institutions and organisations they will be attending.

2. Transcript

Students with a GTÜ grade point average do not need to upload their transcripts, as the grade point average is automatically reflected in the Turna Portal application system through the application system.

Postgraduate students enrolled in programmes without a grade point average on their GTÜ transcripts will upload their graduation certificates or transcripts from their previous level of education when applying to our university.

graduation certificates or transcripts used when applying to our university.

In accordance with the decision made, undergraduate first-year students who have not yet obtained a grade point average cannot apply.

Students are responsible for checking the accuracy of their grade point averages reflected in the system and, **in case of any inaccuracies**, must update their averages via the student-staff approval tab on the application portal. After updating, they must send an email to our office requesting student approval. Once approved by the office, students will be able to complete their applications.

3. Documents Required for Additional Points and/or Additional Grant Support

Students must upload **official documents** to the system during the application process **that** demonstrate their eligibility for additional points and/or additional grant support under the evaluation criteria and additional grant support.

4. Profile photo

Photos to be uploaded must be in passport photo format. Applications without photos will not be accepted.

5. Approval Certificate/Acceptance Letter from the Institution Where the Internship Will Be Completed

Submitting an acceptance letter during the application process (uploading it to the application system) will grant the student **additional points (+10)**.

Students who apply without an acceptance letter and are successful must submit their acceptance letters within a time frame to be announced when the results are published. Applications of students who fail to submit their letters within the announced period will be invalid.

The acceptance letter must specify the internship subject, scope, start and end dates, and the benefits of the internship to the student. It must be written on the letterhead of the institution where the internship will take place, signed and stamped, and the title of the signatory must be clearly stated.

In addition, the place where the internship will be carried out and the subject of the internship must be approved by the student's department. The internship acceptance letter **must bear the name and surname of the person authorised to approve internships in the department and their approval signature, and** it must be specified **whether the internship is compulsory or voluntary**.

Acceptance letters that have not been approved by the department **will not be accepted**, even if they are attached to the application form.

EVALUATION CRITERIA

Criterion	Weighted Score
Academic achievement level	50% (out of a total of 100 points)
Language level	50% (out of a total of 100 points)
Being the child of a martyr or veteran ¹	+15 points
Disability ²	+10 points
Students for whom a decision on protection, care or accommodation decisions have been made for them under the Social Services Act No. 2828 and the Child Protection Act No. 5395 ³	+10 points
Students who themselves or their first-degree relatives have received disaster relief assistance from AFAD ⁴	+10 points
Having previously benefited from mobility under the same project type (with or without a grant)	-10 points
Participation in mobility in the country of citizenship	-10 points
Applying for two types of mobility at the same time (a reduction is applied to the type of mobility preferred by students who have not previously benefited from mobility type of mobility chosen by the student who has not previously benefited from mobility). *	-10 points
Failure to participate in mobility despite being selected, without submitting a waiver notification within the specified timeframe	-10 points
The Internship Acceptance Letter must be uploaded to the application system during the application process +10 points	+10 points
Internships aimed at developing digital skills (DOTs) are prioritised. ⁵	+5 points
Applying for a mandatory internship**	+5 points
Declaring intention to take the GTÜ Erasmus language exam but failing to attend without valid reason (applies if the student reapplies for Erasmus)	-5 points
For students selected for mobility: Failure to attend meetings/training sessions organised by the higher education institution regarding mobility without a valid reason (applies if the student reapplies for Erasmus)	-5 points

* If a student who has previously benefited from mobility applies for both study and internship activities at the same time, a deduction of "-20" points will be applied for the type of mobility they previously benefited from, and a deduction of "-10" points will be applied for the second type of mobility they are applying for.

¹ Children of martyrs and veterans (combat veterans and their spouses and children, as well as the spouses and children of war martyrs, and those who, in accordance with Article 21 of the Anti-Terrorism Law No. 3713 dated 12.04.1991 "public officials who were injured, disabled, killed or murdered as a result of terrorist acts while performing their duties in Turkey or abroad, or even after their duties had ended, due to the nature of their duties" are considered children of martyrs and veterans. of Decree Law No. 667 dated 23 July 2016, the spouses and children of those who lost their lives due to the coup attempt and terrorist act carried out on 15 July 2016 and the subsequent acts, or civilians who were disabled, and the spouses and children of these persons. In order for these students to benefit from +15 points, they must upload a **copy of the Martyr/Veteran Family Card** issued by the Turkish Ministry of Family, Labour and Social Services to the application platforms during their application.

² Persons with a disability rate of at least 50%, as documented by a Disability Health Board report, as stipulated in the "Regulation on Disability Assessment for Adults" published in the Official Gazette dated 20 February 2019 and numbered 30692. They must present the Disability Health Board report.

³ Those who have been granted protection, care or accommodation decisions by the Ministry of Family and Social Services in accordance with [Law No. 2828](#). Students who have been granted protection, care or accommodation decisions under [the Child Protection Law No. 5395](#). For prioritisation, the student must submit a letter from the Ministry of Family and Social Policies stating that a decision regarding protection, care, or accommodation has been made in accordance with Law No. 2828.

⁴ It is applied once for each level of education (undergraduate, postgraduate, doctoral) and each type of project (KA131-KA171). It does not apply to the student's subsequent applications if they participate in mobility. The additional points continue to apply to subsequent applications if the student does not participate in mobility (if they withdraw within the withdrawal period or if there is a compelling reason).

⁵ Internships involving one or more of the following activities are included in this scope: digital marketing (e.g. social media management, web analytics), digital graphics, mechanical and architectural design; application, software and code or website development; installation, maintenance and management of information systems and networks, cyber security, data analytics, data mining and visualisation; programming, robotics and artificial intelligence training. General customer service, order processing, data entry, or routine office tasks **are not included** in this scope.

According to this innovation included in the 2025 Handbook published by the National Agency;

Students who declare that they will undertake an Erasmus Internship Mobility as part of their compulsory internship will be awarded +5 points during the application stage.

Students will declare this by ticking the relevant box (mandatory internship) on the Turnaportal application screen during the application phase.

When those eligible for internship mobility are announced, students will be required to submit a commitment stating that:

a letter of commitment stating that they will complete their compulsory internship, otherwise their internship rights will be revoked. The link to the letter of commitment will be published on our website when the results are announced.

Students who apply for a mandatory internship and are eligible for internship mobility, regardless of whether it is funded or unfunded, cannot subsequently change the type of activity or convert their right to a voluntary (optional) post-graduation internship.

IMPORTANT POINTS TO NOTE DURING THE APPLICATION PROCESS

THE DOCUMENTS AND INFORMATION DECLARED ON THE TURNA PORTAL DURING THE APPLICATION WILL BE TAKEN AS BASIC, AND NO CHANGES TO PREFERENCES, INFORMATION, ETC. WILL BE MADE AFTER THE APPLICATION DEADLINE.

APPLICATIONS MUST BE MADE CAREFULLY AND CHECKED WITHIN THE SCOPE OF THIS INFORMATION.

Students apply for internship activities to be completed by **31 May 2027** at the latest. Erasmus internship mobility is carried out **for a minimum of 2 months**. The internship period cannot exceed 12 months.

EVALUATION AND SELECTION RESULTS

Students who have completed their application documents in full and documented their foreign language proficiency level are ranked according to selection criteria using a weighted scoring system.

One undergraduate and one postgraduate quota has been allocated to each department.

Placement begins with the student who has the highest score according to the department quotas and continues downward. Applications exceeding these quotas are distributed according to the general success ranking.

Taking all criteria into account;

In the event of equal total scores, the student with the higher academic achievement grade is prioritised.

If academic achievement scores are equal, priority is given to the student in the higher class within the same level.

Assessment results are sent to the email address used for the application via the Turnaportal system and published on the GTÜ International Exchange Programmes Office website.

IN CASE OF WITHDRAWAL

Students may withdraw their application within the date range announced in the selection results.

If the student withdraws from the programme outside the announced date range without a compelling reason, a penalty of -10 points will be applied to their next Erasmus application.

The withdrawal link will be published on our website when the results are announced.

IN CASE OF AN APPEAL

To appeal the selection results, you must submit an appeal via email to the International Exchange Programmes Office within the appeal period announced after the results are published.

CANDIDACY PROCESS AND FINAL PARTICIPATION

Students declared successful at the end of the selection process are candidate students. For the student to gain the right to participate in the Erasmus activity, they must obtain an acceptance letter from the institution they will attend after their GTÜ candidacy is confirmed. The final participant officially gains Erasmus student status after signing the Erasmus Mobility Agreement with the Erasmus Office before going abroad.

ERASMUS GRANTS

Students are provided with grant support to cover a portion of the expenses incurred while abroad during the activity period. Grants are not intended to cover all activity-related expenses but are merely a contribution.

The International Exchange Programmes Office undertakes to award grants to candidates who are eligible to receive grants as a result of the grant distribution for the **two-month part of the internship**. The grant distribution results will be finalised after the National Agency announces the grant amounts it will allocate to universities. **will** announce the grant amounts allocated to **universities**.

Students who have applied and are eligible to benefit from the programme but are unable to receive a grant due to insufficient grant quotas may use their acquired rights without a grant.

After the grant distribution results are finalised, students who are confirmed to **be eligible for mobility without a grant** will be given a **withdrawal period**. Students who withdraw within the specified period will not have a 10-point deduction applied to their subsequent applications.

Grant Amounts for Internship Mobility:

Country Groups	Host Country	Monthly Internship Grant (Euro)
1st and 2nd Group Countries	Germany, Austria, Belgium, Denmark, Finland, France, Ireland, Italy, Iceland, Liechtenstein, Luxembourg, Netherlands, Sweden, Norway Cyprus, Spain, Malta, Portugal, Greece, Czech Republic, Estonia, Latvia, Slovakia, Slovenia	750
3 Group Countries	Bulgaria, Croatia, Hungary, Lithuania, North Macedonia, Poland, Romania, Serbia.	600

Travel Grant Amounts to be Applied in Internship Mobility

In order to contribute to students' travel expenses, the distance between the starting point of the mobility and the location where the activity takes place is determined using [the distance calculator](#) provided by the European Commission, and the travel grant is calculated using the table below. The grant amount corresponding to the distance calculated in the distance calculator is the round-trip amount shown in the table below, and this amount is not multiplied by two.

Travel Distance	Standard Travel Grant Amount (Euro)	Green Travel Grant Amount (Euro)
10 – 99 km	28	56
100–499 km	211	285
500–1,999 km	309	417
2000–2999 km	395	535
3000–3999 km	580	785
4,000 – 7,999 km	1188	1188
8,000 km and above	1735	1735

As a general rule, participants must travel using low-emission transport for distances under 500 km.

Green travel refers to travel undertaken using low-carbon public transport. Buses, trains and car sharing are included in green travel.

To be eligible for green travel support, it must be declared at the time of application that green travel will be used, green travel must be used for both the outward and return journeys, and more than half of the entire journey must be made using green vehicles.

Where necessary, an individual grant is provided for the travel period before and after the activity, up to a maximum of two days for travel days and up to six days if green travel is used.

Additional Grant Support

Disadvantaged participants are provided with Additional Grant Support in addition to the grant they are entitled to. Additional grant support is not provided to disadvantaged participants who are not eligible for a grant.

In order for the grant to be awarded, the disadvantaged participant is defined as an individual with limited economic and social opportunities who falls into one of the following subcategories:

- 1) Those subject to a protection, care, or accommodation decision under [Law No. 2828](#) by the Ministry of Family and Social Services
- 2) Students subject to protection, care, or accommodation decisions under [the Child Protection Law No. 5395](#)
- 3) Those receiving orphan's/death benefits
- 4) Spouses and children of martyrs/veterans and veterans themselves ⁶
- 5) Those receiving a dependency allowance for themselves or their family (the student themselves, their parents or guardian) from municipalities, public institutions and organisations, ministries, social assistance and solidarity foundations, the General Directorate of Foundations, the Red Crescent, AFAD, etc. Solidarity Foundations, the General Directorate of Foundations, the Red Crescent, AFAD, etc.) at the time of their Erasmus application.
- 6) [The Disability Assessment Regulation for Adults](#), published in the Official Gazette dated 20 February 2019 and numbered 30692, requires a Disability Health Board report to be submitted. [Assessment for Adults](#)" published in the Official Gazette dated 20 February 2019 and numbered 30692, persons with disabilities with a minimum 50% disability rate.
- 7) Individuals whose parent or guardian is [a needy, helpless, and destitute Turkish citizen](#) who [has reached the age of 65.](#) Students receiving disability or need-based monthly allowances under the Law No. 2022 dated 01.07.1976 [on the Monthly Allowances for Citizens and](#) Disabled [and](#) Needy [Turkish Citizens](#).
- 8) Those who themselves or their first-degree relatives receive disaster relief assistance from AFAD. ⁷

Students who fall under the above scope may be provided with Additional Grant Support in the following amounts, depending on the type of mobility, upon request and subject to documentation of their circumstances:

Type of Mobility	Additional Grant Support Amount
Student mobility between 2 and 12 months	250 Euros per month

Scholarships from the Student Credit and Dormitories Institution and similar scholarships, other grants, aid and scholarships of a merit-based nature, and one-off grants are not considered financial aid under this provision.

⁶ Combat veterans and their spouses and children, as well as the spouses and children of war martyrs, and those who, in accordance with Article 21 of the Anti-Terrorism Law No. 3713 dated 12/4/1991 "public officials who were injured, disabled, killed or murdered as a result of terrorist acts while performing their duties at home or abroad, or even after their duties had ceased, due to the performance of those duties" and their spouses and children, and pursuant to Article 7 of Decree Law No. 667 dated 23 July 2016, spouses and children of those who lost their lives due to the coup attempt and terrorist act carried out on 15 July 2016 and subsequent acts of a similar nature, or civilians who were disabled and the spouses and children of these persons, shall be given priority when applying for Erasmus+ student mobility.

⁷ This applies only once. If selected, the student will not receive additional grant support in this category for subsequent mobility programmes.