Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Gebze Teknik Üniversitesi (Gebze Technical University)	**TR KOCAELI01**	**Erasmus Office: Administrative contact:** T: 90 2626051577-78 Fax: 90 262 6538494 E-mail Address: **erasmus@gtu.edu.tr** **Institutional Coordinator:** Prof.Dr. Işıl KURNAZ Cumhuriyet Mah. 2254. Sk. No.2 41400 Gebze /KOCAELİ	www.gtu.edu.tr http://anibal.gyte.edu.tr/ects/?dil=en
University of Food Technologies Plovdiv (UFT)	**BG PLOVDIV05**	**Institutional Erasmus Coordinator** Assoc. Prof. Georgi Dobrev, PhD, University of Food technologies, 26 Maritza Blvd, 4000 Plovdiv, Bulgaria, erasmusuft@gmail.com	http://uft-plovdiv.bg/?act=show_page&id=82

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	**TO** [Erasmus code of the receiving institution]	***Subject area code*** * [ISCED]	***Subject area name*** *	***Study cycle*** *[short cycle, 1st, 2nd or 3rd]* *	**Number of student mobility periods**	
					Student Mobility for Studies *[number of students/total number of months of the study periods *]*	*Student Mobility for Traineeships* *
TR KOCAELI01	**BG PLOVDIV05**	0721 13.4	Food Science Biotechnology	1st, 2nd, 3rd	2(12)	2(12)
BG PLOVDIV05	**TR KOCAELI01**	0721 13.4	Food Science Biotechnology	1st, 2nd, 3rd	2(12)	2(12)

*[*Optional: subject area code & name and study cycle are optional.]*

FROM [Erasmus code of the sending institution]	**TO** [Erasmus code of the receiving institution]	***Subject area code*** * [ISCED]	***Subject area name*** *	**Number of staff mobility periods**	
				Staff Mobility for Teaching *[total number of days of teaching periods or average duration *]*	*Staff Mobility for Training* *
TR KOCAELI01	**BG PLOVDIV 05**	0721 13.4	Food Science Biotechnology	2(7)	2(7)
BG PLOVDIV05	**TR KOCAELI01**	0721 13.4	Food Science Biotechnology	2(7)	2(7)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	*Optional: Subject area*	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level[1]	
				Student Mobility for Studies *[Minimum recommended level: B1]*	Staff Mobility for Teaching *[Minimum recommended level: B2]*
TR KOCAELI01		English	Turkish	B1 English	B1 English
BG PLOVDIV05		English	Bulgarian	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR KOCAELI01	15th June	15th November
BG PLOVDIV05	15th June	15th November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

   A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[1] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

BG PLOVDIV05

http://uft-plovdiv.bg/index.php?act=show_page&id=85

TR KOCAELI01

Grading System	TR KOCAELI01	
	Local Grade	ECTS Grade
	AA BA BB CB CC	A B C D E
	DC DD	FX
	FD FF	FF
	VF/NA	No Attendance

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (e-mail, phone)	Website for information
TR KOCAELI01	erasmus@gtu.edu.tr +90 262 605 1577-78	http://www.gtu.edu.tr/kategori/909/0/display.aspx?languageId=1
BG PLOVDIV05	http://uft-plovdiv.bg/index.php?act=show_page&id=1018	http://uft-plovdiv.bg/index.php?act=

3.Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI01	erasmus@gtu.edu.tr +90 262 605 1577-78	http://www.gtu.edu.tr/kategori/909/0/display.aspx?languageId=1
BG PLOVDIV05	http://uft-plovdiv.bg/index.php?act=show_page&id=1018	http://uft-plovdiv.bg/index.php?act=

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI01	erasmus@gtu.edu.tr +90 262 605 1577-78	http://www.gtu.edu.tr/kategori/909/0/display.aspx?languageId=1
BG PLOVDIV05	http://uft-plovdiv.bg/index.php?act=show_page&id=1018	http://uft-plovdiv.bg/index.php?act=

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[2]
TR KOCAELI01	Prof. Dr. Haluk GÖRGÜN Rector	06.03.2018	
BG PLOVDIV05	Prof. Kolyo Dinkov, DSc., Rector		

УНИВЕРСИТЕТ ПО ХРАНИТЕЛНИ ТЕХНОЛОГИИ – ПЛОВДИВ – УХТ

[2] Scanned signatures are accepted