

PROJECT-BASED INTERNATIONAL EXCHANGE PROGRAMME

PROJECT APPLICATION FORM*

1. INFORMATION RELATED TO THE HIGHER EDUCATION INSTITUTION IN TURKEY

Name of the higher education institution	
Telephone / Fax number	
e-mail	
Contact Person for the Project (Name/Surname/Telephone number /e-mail)	
How many members of the Academic Staff are included in the programme?	
How many Students are included in the programme?	

2. INFORMATION RELATED TO THE FOREIGN HIGHER EDUCATION INSTITUTION

Name of the higher education institution	
Country	
Telephone / Fax number	
e-mail	
Contact Person of the Project (Name/Surname/Telephone number/e-mail)	
How many members of the Academic Staff are included in the programme?	
How many Students are included in the programme?	

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3. INTRODUCTION OF THE PROJECT PROPOSAL

i. Name and Code of the Project's Field

i. The reason for choosing that foreign institution and country within the context of the project's aims and objectives

ii. Brief information about the project, Relationship between the Project and the Issues it deals with, and the Original features of the Project

iii. Duration of the Project / Start and Finishing dates of the Project

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- iv. **Target(s) of the Project, Expected Outcomes, and the Contribution made by the Project to the Strategic Goals and Internationalization Process of the University**

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4. STRUCTURE AND MANAGEMENT OF THE PROJECT

- i. **Structure of the Project Team (from which discipline, and how many students and academic staff members will contribute to the project.)**

Title/Name/Surname/	Faculty/Department
1.	
2.	
3.	
4.	

- ii. **Activities to be Carried Out by Guest Academic Staff Members During Their Period in Turkey**

Title/Name/Surname/	Activity (Lecture, Seminar/Conference, etc)
1.	
2.	
3.	
4.	

- iii. **Activities to be Carried Out by National Academic Staff Members During Their Period in a Foreign Country**

Title/Name/Surname/	Activity (Lecture, Seminar/Conference, etc)
1.	

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2.	
3.	
4.	

iv. Activities that Guest Students will participate in while in Turkey

Name/Surname/Educational Level	Activity (Participation in a Lecture/Laboratory Class/ Workshop / Seminar/ Conference, etc)
1.	
2.	
3.	
4.	

v. Activities that Students will participate in while in a Foreign Country

Name/Surname/Educational Level	Activity (Participation in a Lecture/Laboratory Class/ Workshop / Seminar/ Conference, etc)
1.	
2.	
3.	
4.	

vii. Other Responsibilities of the Student or Academic Staff Member (Depending on the nature of the project, such as; Reporting Surveys, Site Surveys, Lab Research...etc)

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5. SUGGESTED BUDGET OF THE PROJECT

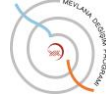
Suggested Budget items for the project

Only the cost of exchange items will be provided.
Identification of the source of other items in the budget is necessary (machinery, technical equipment, consumables, service procurement, and others)

Exchange	Number	Duration	Budget
Incoming Student			
Outgoing Student			
Incoming Academic Staff			
Outgoing Academic Staff			
Total			

Other Budget Items	Amount	Source
Machinery/Technical Equipment		
Consumables		
Service Procurement		
Other		
Total		

*The form must be filled in using Times New Roman at 10 font, and should not exceed 8 pages.



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