

The Visiting Students and Researchers Roadmap at GTU



Getting an Acceptance Letter and coming to GTU

Your department will send you an acceptance letter ([sample letter](#)) for your stay and will assign a mentor-buddy for you during your stay at GTU. The buddy will guide you for accommodation and other practical issues.

Residence Permit

If you plan to stay more than 3 months in Turkey;
3- You should get an appointment date from the immigration authority web site: <https://e-ikamet.goc.gov.tr> in order to have a residence permit and Turkish ID number for foreigners. You should fill the forms on this web site. Some of the requested documents:

- GTU acceptance letter in Turkish. ([sample letter](#))
- A signed document which states your address information (rental contract etc.)
- A health insurance document
- Other requested documents on the form.

Study-research days

We hope you will enjoy your stay and spend a fruitful period at GTU!

Getting a confirmation letter

When leaving Gebze you may need a confirmation letter to confirm your study/research at GTU. It will be prepared and signed by the department which you will study at. ([sample confirmation letter](#).)

In 1-2 days after your visit

2 weeks to 1 month

Some months

1-2 days

Tax number for bank account

If you need to get an Turkish bank account, you should have a Turkish ID number for foreigners or a tax number. It is easier to get a tax number from tax office.

- You may go to the Gebze (or any other) tax office with your passport and apply for a tax number.
- They will ask you your address so you should know your address when applying for a tax number.
- Once you have a tax number you may open a bank account from any bank.

You have a mentor or buddy now!

You have a Turkish ID number for foreigners and residence permit now!

You have a confirmation letter now!

