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| C:\Users\User\Desktop\Fatura Bilgileri\Logo Çalışması\E İMZA.png  **REPUBLIC OF TURKEY**  **GEBZE TECHNICAL UNIVERSITY**  **Deanship of the Faculty of Architecture**  **Request Form to Use the Conference Hall / Orange Lecture Hall**  **Kullanım Formu** | | | | | | | | | | | | | | | |
| DIVISION/STUDENT SOCIETY THAT MAKES THE REQUEST: | | |  | | | | | DATE OF APPLICATION: | | | | | POSSIBLE NUMBER OF PEOPLE TO ATTEND THE EVENT: | | |
| EVENT DETAILS | | | ( ) Conference | ( ) Panel | | | | | | ( ) Talk | | | | | ( ) Cultural Event |
| Subject/Topic: | | | | | | | | | | | | |
| Description: | | | | | | | | | | | | |
| DETAILS OF THE INVITED GUESTS | | | FULL NAME: | TITLE: | | | | | OCCUPATION: | | | | | INSTITUTION/ORGANIZATION: | |
|  |  | | | | |  | | | | |  | |
| EVENT DATE / TIME | | | Start Date / Time: |  | | | | | End Date / Time: | | | | |  | |
| EVENT VENUE | | | ( ) Orange Lecture Hall | | | | | ( ) Conference Hall | | | | | | | |
| Institute Secretary/Faculty Secretary/Branch Manager/Student Society Chair    Full Name:    Signature: | | | | | | | | Dean/Institute Director/Directorate Director/Student Society Academic Advisor  Full Name:  Signature: | | | | | | | |
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| \*\*\***NOTE**: Forms for all the events to take place must be submitted 15 days before the actual event. | | | | | | | | | | | | | | | | |

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Faculty Secretary

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