Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional\(^1\) agreement 2014-20[20]\(^2\)
between programme countries

[Minimum requirements]\(^3\)

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

<table>
<thead>
<tr>
<th>Name of the institution (and department: where relevant)</th>
<th>Erasmus code</th>
<th>Contact details(^4) (email, phone)</th>
<th>Website (eg. of the course catalogue)</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIVERSITA' DEGLI STUDI DI FIRENZE</td>
<td>I FIRENZE01</td>
<td>e-mail: <a href="mailto:erasmusplus@adm.unifi.it">erasmusplus@adm.unifi.it</a> Tel. +39 055 2757682-7690</td>
<td><a href="http://www.unifi.it">http://www.unifi.it</a></td>
</tr>
</tbody>
</table>
| GEBZE INSTITUTE OF TECHNOLOGY                            | TR KOCAELI01| Assoc. Prof. Dr. Selim AREN
Erasmus Institutional Coordinator
aren@gyte.edu.tr; erasmus@gyte.edu.tr | www.gyte.edu.tr/ects |
| GEBZE YÜKSEK TEKNOLOJİ ENSTITÜSÜ                         |              | Departmental Coordinator of | |

---

\(^1\) Inter-institutional agreements can be signed by two or more higher education Institutions
\(^2\) Higher Education Institutions have to agree on the period of validity of this agreement
\(^3\) Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.
\(^4\) Contact details to reach the senior officer in charge of this agreement and of its possible updates.
<table>
<thead>
<tr>
<th>Molecular Biology and Genetics:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof. Dr. Tamer YAĞCI</td>
</tr>
<tr>
<td><a href="mailto:tyagci@gyte.edu.tr">tyagci@gyte.edu.tr</a></td>
</tr>
<tr>
<td>Related sciences</td>
</tr>
<tr>
<td>------------------</td>
</tr>
<tr>
<td>OS1 Biological and Gezze Institute</td>
</tr>
<tr>
<td>OS1 Biological and Gezze Institute</td>
</tr>
<tr>
<td>OS1 Biological and Gezze Institute</td>
</tr>
</tbody>
</table>

### Notes
- Contact Person:
- Total Student Mobility:
- Number of Student Mobility:
- Enrolment:
- Enrolment:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
- Degree Cycle:
<table>
<thead>
<tr>
<th>Subject Area</th>
<th>Code</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plant Sciences andVeterinary, Agriculture, Forestry</td>
<td>PRZENZ</td>
<td>82(08)</td>
<td></td>
</tr>
<tr>
<td>Agriculture</td>
<td>ARRA</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>051 Biological and Related Sciences</td>
<td>ARRA</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>051 Biological and Related Sciences</td>
<td>ARRA</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Total Weeks</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Hours</td>
<td>47.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Contact</td>
<td>47.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td>ITW</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Recommendecl, see JHPJ/Europe/2012/EN/Recources/European Language Levels. €
För en enast och čonsistent underståndning of languages reuirements, use of the Common European Framework of Reference for languages (CEFR) is

<table>
<thead>
<tr>
<th>TR KOCASELI</th>
<th>ENGLISH</th>
<th>TURKISH</th>
<th>BL</th>
<th>B2</th>
</tr>
</thead>
<tbody>
<tr>
<td>I FRENCH</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Recommended language skills**

Candiates so that they can have the recommended language skills at the start of the study or teaching period: The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated
D. Additional requirements

Università degli Studi di Firenze:

a- Application forms for incoming students are available in the official website: www.unifi.it - under Section: Students from Abroad/ Incoming Erasmus students

b- There is no official application deadline in UNIFI, but some Schools may ask for it due to organizational reasons, so please address the Erasmus coordinator of the hosting School when nominating your outgoing students (contact list available at: http://www.unifi.it/cmpro-v-p-743.html).

c- Incoming Erasmus students can attend one Italian Language course without paying any fees, but courses are offered starting from A2 level, considering the basic A1 level as acquired. To register to this course students should fill an on-line application available at: http://www.unifi.it/itaclia/

d- A knowledge of the Italian language corresponding to B1 level is strongly recommended to attend courses in Italian. Officially no certification is required, but some Schools may ask for it, so please address the Erasmus coordinator of the hosting School (http://www.unifi.it/cmpro-v-p-743.html) for further information on language certification requirements when nominating your outgoing students.

e- Student mobility for placement purposes (SMP) is possible only upon specific or individual agreement (Letter of Intent) between the sending and the hosting School/Department.

f- For the implementation of staff training mobility (STT) a letter of invitation, issued by a contact person in UNIFI, is required.

g- Students and staff with disabilities may ask in advance information on available supports at: cespd@unifi.it (www.cedis.unifi.it)

GIT:

Application forms for incoming students are available in the official website: http://www.gyte.edu.tr/icerik/909/62/gelen-ogrenci.aspx

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Autumn term*</th>
<th>Spring term*</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Erasmus code]</td>
<td>[month]</td>
<td>[month]</td>
</tr>
<tr>
<td>I FIRENZE01</td>
<td>*</td>
<td></td>
</tr>
<tr>
<td></td>
<td>There is no official deadline but please address the Erasmus Coordinator (<a href="http://www.unifi.it/cmpro-v-p-743.html">http://www.unifi.it/cmpro-v-p-743.html</a>) of the hosting School when nominating your students to UNIFI, because terms may be set for organizational reasons.</td>
<td></td>
</tr>
<tr>
<td>TR KOCAELI01</td>
<td>June 15th</td>
<td>November 15th</td>
</tr>
</tbody>
</table>

2. The receiving institution will send its decision within 4 weeks after the application term set by the School.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Modification and/or Termination of the agreement
In the event of amendments or unilateral termination of existing inter-institutional agreements a notice of at least one academic year should be given. This means that also a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. 
In case of any change of section B (mobility numbers) the signature of a new Inter-institutional Agreement is required.
The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>WWW Course Catalogue</td>
<td><a href="http://www.unifi.it/cmpro-v-p-9488.html">http://www.unifi.it/cmpro-v-p-9488.html</a></td>
<td><a href="http://www.gyte.edu.tr/ects">www.gyte.edu.tr/ects</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Local Grade</th>
<th>ECTS Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA</td>
<td>A</td>
</tr>
<tr>
<td>BA</td>
<td>B</td>
</tr>
<tr>
<td>BB</td>
<td>C</td>
</tr>
<tr>
<td>CB</td>
<td>D</td>
</tr>
<tr>
<td>CC</td>
<td>E</td>
</tr>
<tr>
<td>DC</td>
<td>FX</td>
</tr>
<tr>
<td>DD</td>
<td>FF</td>
</tr>
<tr>
<td>VF/NA</td>
<td>No Attendance</td>
</tr>
</tbody>
</table>

Grading System

UNIFI adopts a system compatible with ECTS. The grading system ranges from 0 to 30, with 18 as passing grade. A "cum laude" may be added to the highest grade (30) as a mention of special distinction. Under this framework each school adopts its own conversion tables. UNIFI is currently working on the introduction of the ECTS system.

Grading System

Contact details

http://www.unifi.it/cmpro-v-p-743.html


---

7 The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.
8 The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.
9 The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
10 Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users’ guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.
### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

<table>
<thead>
<tr>
<th>Institution</th>
<th>Name, function</th>
<th>Date</th>
<th>Signature¹¹</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRENZEO1</td>
<td>Prof. Anna Nozzoli Vice-Rector</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TR KOCAELI01</td>
<td>Prof. Dr. Orhan ŞAHİN Rector</td>
<td>13.01.2014</td>
<td></td>
</tr>
</tbody>
</table>

¹¹ Scanned signatures are accepted